



RIIHAN318E Load and unload plant

Course Duration: One day

Venue: **OnRoad OffRoad Training Complex**
24 Jackson Street, Glenorchy TAS 7010

Investment: * \$250.00

ENTRY REQUIREMENTS

Participants must provide identification and be 18 years of age or over.
Sound verbal and written comprehension of the English language is mandatory.
Trousers, shirt and safety boots are required to be worn at each session.

PURPOSE:

Our one day training course is for people who have minimal or no load and unloading plant experience. It's an intensive, hands-on training course, with the majority of the time spent loading and unloading plant onto a truck or float. A strong theoretical component also focuses on safe operating procedures.

WHAT WILL YOU GAIN?

You will gain an understanding of these five critical aspects to become a successful load and unloader of Plant Machinery

1. Plan and prepare
2. Load the plant
3. Secure the plant
4. Unload the plant

TRAINING

The Training will be delivered by an experienced and qualified trainer, face to face.

The training follows a specifically prepared course session plan and utilises materials such as participant guides, review questions, a workbook and practical tasks.

ASSESSMENT

Assessments will be conducted using a theory and practical assessment tool. The assessor will inform you of the assessments being conducted.



WHAT WILL I RECEIVE?

On successful completion of the program you will receive a Statement of Attainment for RIIHAN308E Load and unload plant.

This program is nationally recognised.

TRAINING ON YOUR SITE?

Yes Training and assessment on your site can be conducted, but you must have access to the following

- Suitable area
- An Australian Standard Compliant Plant machinery
- A truck and/or float
- UHF radios-mobile phones
- Securing devices
- Log book- operators manual
- PPE-hard hat, vest, boots ,glasses ,ear plugs
- And a sufficient room to conduct class room activities/assessments (Classroom preferred)

TERMS AND CONDITIONS

Payment of Fees/Refunds: What if you Cancel/Transfer, What if we Cancel/Transfer?

Payment of Fees

Fees are required to be paid prior to the commencement of courses. A deposit of 50% of the course fee is payable on enrolment and the balance prior to commencement of the course.

Our Cancellation/Transfer

Whilst we always endeavor to run scheduled courses we reserve the right to cancel or defer a course. In the event of this occurring, all fees will be refunded or you may elect to transfer to a course at a later date.

Your Cancellation/Transfer

If you are unable to attend a course, you may elect to re-schedule for that course, but only within 14 days of the original course date. We will not permit more than two (2) such transfers before a fee equivalent to 50% of the course fee will be charged.

If you cancel more than seven days prior to the course you may have any monies paid refunded in full or you may elect to be transferred to an alternative course with a fee adjustment.

If you cancel less than seven days prior to the course you will be charged a 50% (course fee) cancellation fee.

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Should you not attend training/assessment a 100% cancellation fee, or loss of deposit, will apply.



Refunds

An application for refund must be made in writing (see F003-Refund Request Form) and will be determined by the Training Manager, or his delegate. Such supporting evidence (e.g. Doctor's Certificate / hardship) as is deemed appropriate should be provided with the written request.

PRE ENROLMENT INFORMATION

Please refer to the OnRoad OffRoad Training Student Handbook for information concerning training and assessment processes, access and equity matters, recognition of prior learning, LLN issues, responsibility of students, certificates and qualifications, government funding subsidies, appeal processes and confidentiality of student information.

**For further information and course dates, please contact
1300 732 377 (8:30 – 5:00 Monday to Friday)**

Document Name and Number:	Version and Date:	Responsible Person:	Purpose and Comments:
Load and Unload Course Information	August 2016/V2	Training Manager	Ensure compliance with Standards for Registered Training Organisations (RTOs) 2015. Standard 4