



RTIMPO315D Conduct tractor operations

Course Duration: Three days

Venue: **OnRoad OffRoad Training Complex**
24 Jackson Street, Glenorchy TAS 7010
OnRoad OffRoad Offsite Complex
Chapel St, Glenorchy

Investment: * \$750.00

ENTRY REQUIREMENTS

Participants must provide identification and be 18 years of age or over.

Sound verbal and written comprehension of the English language is mandatory.

Trousers, shirt and safety boots are required to be worn at each session

PURPOSE:

Our three day training course is for people who have minimal or no front end loader operating experience.

It's an intensive, hands-on training course, with the majority of the time spent operating the equipment.

A strong theoretical component also focuses on safe operating procedures.

WHAT WILL YOU GAIN?

You will gain an understanding of these five critical aspects to becoming a successful Tractor Driver/Operator:

1. Pre Start Inspections
2. Cabin Controls and Dashboard orientation
3. Common activities and/or tasks for tractor driver/operator
4. Shut down procedure
5. Machine fundamentals, Safety & Emergencies

TRAINING

The Training will be delivered by an experienced and qualified trainer, face to face.

The training follows a specifically prepared course session plan and utilises materials such as participant guides, review questions, a workbook and practical tasks.



ASSESSMENT

Assessments will be conducted using a theory and practical assessment tool.

The assessor will inform you of each of the assessments prior to them being conducted.

WHAT WILL I RECEIVE?

On successful completion of the program you will receive a Statement of Attainment for RIIMPO315D Conduct tractor operations.

This program is nationally recognised.

TRAINING ON YOUR SITE?

Yes Training and assessment can be conducted on your site using your equipment following a risk assessment by the OnRoad OffRoad. Where this is the case you must also have access to the following

- An Australian Standard Compliant Tractor
- Attachments
- Suitable area to conduct the 3 of the following operations post hole digging, spraying of herbicides/fertilisers, mowing/slashing, lifting, sweeping and blade based functions
- UHF radios-mobile phones
- Hand tools- shifter, hammer, shovel etc
- Log book- operators manual
- PPE-hard hat, vest, boots ,glasses ,ear plugs
- Lifting gear- slings, chains, hooks etc
- And a sufficient room to conduct class room activities/assessments (Classroom preferred)

RECOGNITION OF PRIOR LEARNING

An interview will be conducted. Questions will be asked so you can demonstrate your level of competence.

You will need to supply evidence of experience in operating a Tractor. This evidence of experience will need to entail tasks such as post hole digging, spraying of herbicides/fertilisers, mowing/slashing, lifting, sweeping, blade based functions, fitting and removing attachments and site clean-up

If gaps are identified, training will be conducted before undertaking assessment for these gaps.



TERMS AND CONDITIONS

Payment of Fees/Refunds: What if you Cancel/Transfer, What if we Cancel/Transfer?

Payment of Fees

Fees are required to be paid prior to the commencement of courses. A deposit of 50% of the course fee is payable at time of enrolment with the balance payable prior to the commencement of the course.

Our Cancellation/Transfer

Whilst we always endeavor to run scheduled courses we reserve the right to cancel or defer a course.

- In the event of occurring cancellation all fees can be refunded or you may elect to transfer to a course that will run at a later date.
- **Your Cancellation/Transfer**
- If you are unable to attend a course, you may elect to re-schedule for that course, but only within 14 days of the original course date.
- We will only allow two (2) such transfers before an administration fee equivalent to 50% of the course fee value will be charged.
- If you cancel more than seven days prior to the course you may request to have any monies paid refunded in full or you may elect to be transferred to an alternative course with an administration fee adjustment.
- If you cancel less than seven days prior to the course you will be charged a 50% (course fee) cancellation fee.
- Should you not attend training/assessment a 100% cancellation fee, or loss of deposit, will apply.

Refunds

All applications for refund must be made in writing using the F003-Refund Request Form. This form will then be provided to the Training Manager, or their delegate who will consider the request in line with the RTO's policy and procedure.

You will need to attach supporting evidence (e.g. Doctor's Certificate / hardship) as is deemed appropriate with the written request.



PRE ENROLMENT INFORMATION

For pre enrolment information please request a copy of the Onroad Offroad Training Student Handbook for information concerning training and assessment processes, access and equity matters, recognition of prior learning, LLN issues, responsibility of students, certificates and qualifications, government funding subsidies, appeal processes and confidentiality of student information.

**For further information and course dates, please contact
1300 732 377 (8:30 – 5:00 Monday to Friday)**

Document Name and Number:	Version and Date:	Responsible Person:	Purpose and Comments:
Tractor Course Information	Feb 2017/V3	Training Manager	Ensure compliance with Standards for Registered Training Organisations (RTOs) 2015. Standard 4